

# Sydenham-Hillside Primary School

## A High Achieving School

Respect, Responsibility, Integrity, Compassion, Honesty

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November 2017

Dear Parents/Guardians

School Councils are responsible for developing and approving a school-level parent payment policy that is compliant with the Department's policy. If you would like a copy please follow the link on the school website. [www.sydenham.vic.edu.au](http://www.sydenham.vic.edu.au)

There are three areas for which parents may reasonably be requested to make a payment or contribution:

- ❖ **Essential education items** which parents/guardians pay the school to provide (for example, stationery, text books; photocopying/printing; when the school is providing a photocopied text instead of requiring a text book to be purchased and the students take possession of the item eg. Assignments).
- ❖ **Optional education items** which are offered on a user-pays basis and which parents/guardians may choose whether their child accesses or participates in (for example, athletics, reading eggs, incursions, excursions, camps or extracurricular programs or activities); and
- ❖ **Voluntary financial contributions.** Parents/guardians may be invited to make a voluntary donation to help support the school in developing projects at each campus.

### Essential Education Item - Bulk Classroom Requisites

These items are essential to classroom learning and enrich the children's experiences. We ask parents to assist with the purchase of these materials by contributing \$85 per student. An itemised list is below:

- Printing and photocopying (texts, assignments and projects) individual worksheets, classwork during the year..... \$20.00
- Cover paper A4, coloured paper A4 and cartridge paper, Butchers Paper..... \$20.00
- Japanese language materials..... \$18.00
- Art materials, eg clay, glaze, oil pastels, etc..... \$18.00
- Maths Resources – Numicon..... \$ 9.00

**Total Classroom Requisites..... \$85.00**

Included is a charge for a Student Diary which students' have used over the past few years. The School Diary is specifically designed and printed for our school. It is not available to be purchased anywhere else.

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Sydenham Campus  
Community Hub  
Sydenham Vic 3037  
Ph: 9361 5300  
Fax: 9390 2869

Principal: Glenn McGarigle  
Email: [sydenham.ps@edumail.vic.gov.au](mailto:sydenham.ps@edumail.vic.gov.au)  
Website: [www.sydenham.vic.edu.au](http://www.sydenham.vic.edu.au)

Hillside Campus  
Wattle Valley Drive  
Hillside Vic 3037  
Ph: 9361 5400  
Fax: 9449 3743


Families who do not have an immediate capacity to pay are also able to enter into alternative and confidential payment arrangements with the school. Should you require information about financial assistance please contact a member of the Principal Team.

We look forward to working with you next year to support your child's development in 2018.

Yours sincerely



Glenn McGarigle  
Principal



Roz Huseyin  
School Council President

### Payment Methods


- Qkr! - Download the App to your mobile device – see attached document  
Payment by instalments can be made using the Instalment payment option.
- In person - at the campus office by Cash, Credit Card or EFTPOS
- By Mail - Credit Card details

Please see the attached sheet for payment instructions.

# Payment Slip - 2018

Please complete for those items that you wish to pay for or download the QKR App to your phone. Introducing Qkr! (Pronounced 'quicker') by MasterCard, the secure and easy way to pay for school items from your phone at a time and place that suits you. See attached brochure.

Classroom Requisites	\$85.00	\$
School Diary	\$ 9.00	\$
Mathletics	\$ 9.00	\$
Reading Eggs	\$ 8.00	\$
	<b>Sub Total</b>	<b>\$</b>
Voluntary Contribution – Projects at each Campus. Suggested amounts \$40, \$50, \$75 or another amount.	Nominated Amount	\$
	<b>TOTAL</b>	<b>\$</b>

<b>Name of student</b>		<b>Grade</b>					
		<b>Amount</b>	<b>\$</b>				
Payment by <input type="checkbox"/>  QKR is the school's preferred payment method. For information on how to download the App to your mobile device please contact the office. Date paid by Qkr!      /      /							
<input type="checkbox"/> Cash <input type="checkbox"/> Credit Card	Please debit my VISA / MASTERCARD (Circle appropriate card)						
<b>Credit Card number</b>	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>						
<b>Security Pin</b>	(last 3 digits shown on the BACK of credit card)						
<b>Cardholder's Name</b>			<b>Expiry Date</b>				
<b>Signature</b>							

PARENTS PLEASE NOTE THAT AFTER ACCOUNT PROCESSING BY THE SCHOOL, THE ABOVE CREDIT CARD INFORMATION WILL BE DESTROYED FOR YOUR SECURITY.